



CITY OF SAN MARINO

2200 Huntington Drive, San Marino, CA 91108 (626) 300-0700

EMPLOYMENT OPPORTUNITY **FIREFIGHTER/PARAMEDIC**

SALARY:

\$5,583-\$6,709 depending upon qualifications and experience. City pays employee's contribution (9%) of PERS 3% at 55 plan, single highest year, and provides a comprehensive benefits package.

DUTIES:

Firefighter/Paramedics are part of a team, which responds to EMS alarms, fire alarms and other types of emergency calls in order to help others for the preservation of life and property. Additional duties include, but are not limited to: fire prevention, public education, completion of written reports and memoranda, and emergency preparedness. In addition, Firefighter/Paramedics are required to participate in proficiency training activities as directed. Firefighter/Paramedics also perform maintenance and repairs on Fire Department vehicles, equipment and station. Firefighter/Paramedics may perform other duties as directed.

QUALIFICATIONS:

Candidates shall be at least 18 years of age and possess a high school diploma or equivalent. All candidates shall submit copies of the following with the completed application: (1) valid California EMT-P license or proof of currently attending an accredited paramedic school; (2) certificate of completion issued by a fire academy approved by the California State Fire Marshal; or Firefighter I certificate issued by the California State Fire Marshal (3) proof of passing CWH written Exam; (4) proof of passing the Candidate Physical Agility Test or the LA/Orange County Fire Chief PAT. Possession of a valid California driver's license is required upon filing and will be used as identification prior to all portions of the selection process. In addition, employment offers are contingent upon the candidate passing a comprehensive physical, psychological, and polygraph examination, including a substance abuse test and a thorough background investigation.

Note: After a candidate is appointed, conditions of continued employment include initial and/or continued accreditation to practice as an EMT-P in Los Angeles County, ability to obtain and maintain a California Class "A" or "B" commercial driver's license within 18 months of employment and to be entirely tobacco free and not use tobacco products at any time during employment.

TO APPLY:

A City of San Marino application form is required for consideration. Application forms may be picked up in person at: City of San Marino, 2200 Huntington Drive, San Marino, CA 91108, between 8:00 a.m. and 2 p.m., Mon – Thu; and 8:00 a.m. and 12 noon, Fri only; you may also call 626/300-0700, or visit San Marino's website at www.cityofsanmarino.org and download the city's application.

DEADLINE:

All applications will be received **UNTIL THIS POSITION IS FILLED.** All application materials are to be returned to:

CITY OF SAN MARINO
2200 HUNTINGTON DRIVE
SAN MARINO, CA 91108
ATTN: PERSONNEL

SAN MARINO IS AN EQUAL OPPORTUNITY EMPLOYER

PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS:

PHYSICAL TASKS: Ability to sit, stand and stoop for up to two hours. Ability to lift up to 180 pounds and perform duties requiring physical endurance and agility.

ENVIRONMENTAL CONDITIONS: Requires exposure to extreme heat, flammable liquids, hazardous gases, smoke, explosions, chemicals, electrical hazards, faulty structures and inclement weather.

SELECTION PROCESS:

Applicants with the most relevant qualifications will be invited to participate in an examination consisting of an oral interview, polygraph examination, psychological profile and physical examination. Applicants must pass a thorough background investigation prior to final offer of employment.

EMPLOYMENT AGREEMENT: Successful candidates will be required to enter into an employment agreement as a condition of employment.

BENEFITS:

HEALTH INSURANCE: The City is a member of the Public Employee's Retirement System Health Plan. Fire employees are required to maintain medical insurance and long-term disability; dental, life, and vision insurance are optional. Medical allotment is included with salary.

RETIREMENT: The City belongs to the California Public Employees' Retirement System. The City pays the full share of the employee's required contribution (9%) towards the local safety 3% at 55 retirement plan. San Marino does not participate in the Social Security Program.

EDUCATION INCENTIVE: The City pays education incentive to eligible employees with at least two years of service in the City's Fire Department. Amounts of incentive payment range from \$70 per month to \$280 per month, depending on years of service, rank, and educational achievement.

PERFORMANCE PAY: Employees may receive additional pay of up to 7% of annual salary for exceptional performance.

LEAVE TIME: The City has 6 shifts (144 hours) of holidays. Employees are eligible for 7 shifts of vacation leave annually after one year of service; increasing to 13 shifts annually after 26 years of service.

OTHER: Employees may belong to the Los Angeles County F & A Credit Union. Employees are eligible to participate in an interest free computer loan program upon completion of probationary period. All employees are required to participate in the Medicare program and contribute 1.45% of their salary to the program.

MISCELLANEOUS: All new employees are subject to an eighteen (18) month probationary period.

THE CITY OF SAN MARINO

San Marino is a single family residential community located approximately 10 miles from Los Angeles in the San Gabriel Valley. The City was incorporated in 1913 as a General Law City under the provisions of the State Constitution. San Marino operates under a Council-Manager form of government. It is a full service City having its own Police, Fire, Paramedic, Library, Park, Recreation, Public Works, and Administration Services.

The community prides itself on maintaining a high quality residential community. San Marino is approximately 4 square miles in size and has a population of 13,000. The Huntington Library, Art Gallery and Botanical Gardens are located within the City.
